

INGLEWOOD HOME & SCHOOL CASH BOX FORM

Event: _____

Date: _____

STARTING CASH BOX COUNTS				ENDING CASH BOX COUNTS			
Bills	\$1	X _____	= \$ _____	Bills	\$1	X _____	= \$ _____
	\$5	X _____	= \$ _____		\$5	X _____	= \$ _____
	\$10	X _____	= \$ _____		\$10	X _____	= \$ _____
	\$20	X _____	= \$ _____		\$20	X _____	= \$ _____
Other		_____ \$ _____		Other		_____ \$ _____	
Coin	loose	rolled		Coin	loose	rolled	
0.01	x _____ = \$ _____	+ _____ = \$ _____		0.01	x _____ = \$ _____	+ _____ = \$ _____	
0.05	x _____ = \$ _____	+ _____ = \$ _____		0.05	x _____ = \$ _____	+ _____ = \$ _____	
0.10	x _____ = \$ _____	+ _____ = \$ _____		0.10	x _____ = \$ _____	+ _____ = \$ _____	
0.25	x _____ = \$ _____	+ _____ = \$ _____		0.25	x _____ = \$ _____	+ _____ = \$ _____	
Cash In Total			\$ _____	Cash Out Total			\$ _____
Verified by <i>(two signatures required)</i> : _____ _____				Count - Number of Check(s) _____ Check(s) Total \$ _____ Less Cash Box In Total \$ _____ Net Receipts \$ _____			
<ul style="list-style-type: none"> • A separate form should be completed for each Cash Box being used at an event. • Multiple day events require a new Cash Box form to be completed for each day of the event. • Cash Boxes and completed forms should be turned in to the Treasurer (or their designee) or secured at the school after each day of an event. 				Verified by <i>(two signatures required)</i> : _____ _____			

Please make arrangements to return cash box at the end of the event.

Questions? Contact Juliana Krauss at 267-251-3500 or
Juliana.krauss@rockit.global